User guide to register for Lloydslink

To view your school's local expenditure and direct credit income account bank statements

1. Introduction

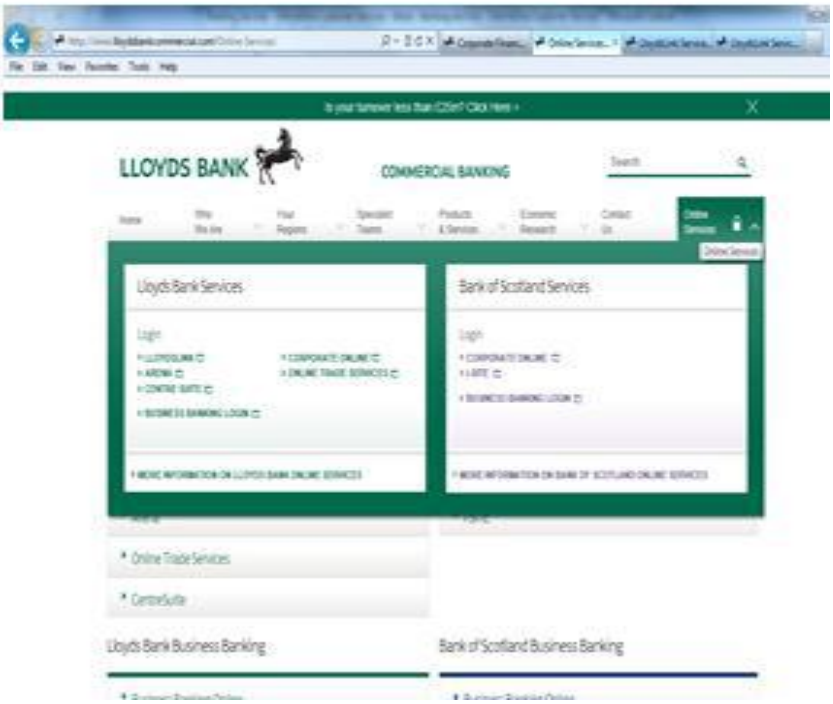
In order for the Lloydslink system administrator to process your access to Lloydslink, you will need register on Lloydslink as shown below.

You must get your head teacher to email corporate.banking@oxfordshire.gov.uk authorising you as a user. The e-mail must specify your user name and Automatic Reference Number (ARN), which you have generated below and quote the account numbers for your school's local expenditure and direct credit income accounts.

2. Lloydslink registration

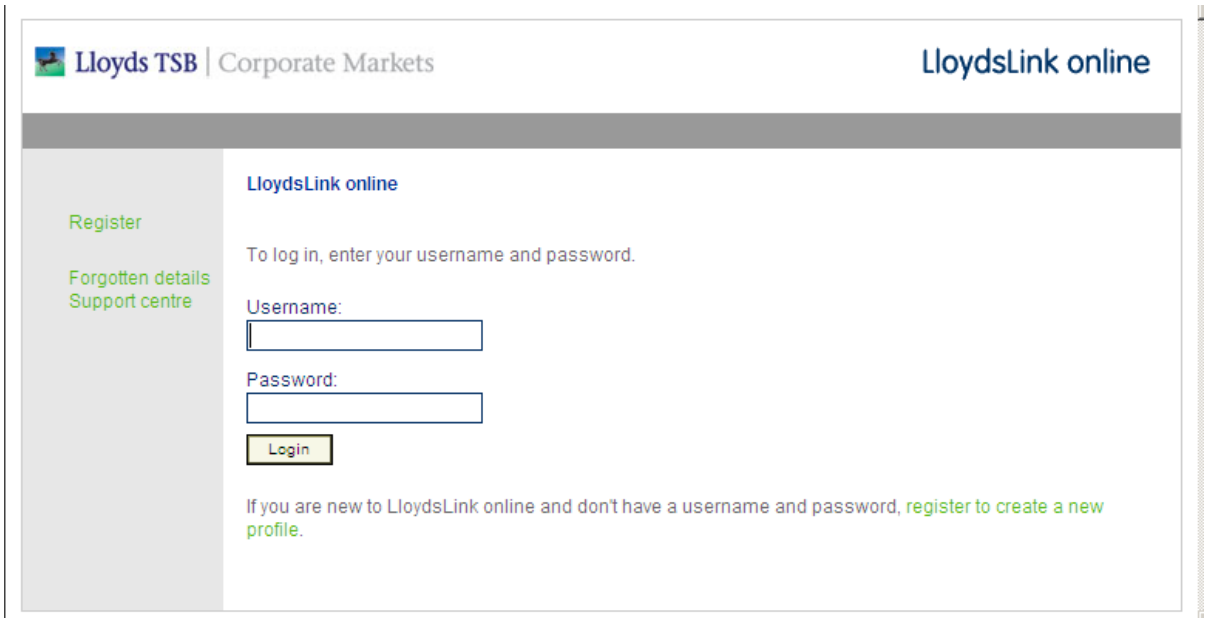
To register for as a cash management user on Lloydslink go to the Lloyds TSB Corporate Website at: www.lloydsbankcorporatemarkets.com/
It advised that you save this link to your 'favourites'.

- On the right-hand side of the screen click on 'Online Services' and choose 'Lloydslink' from within the Lloyds Services box.

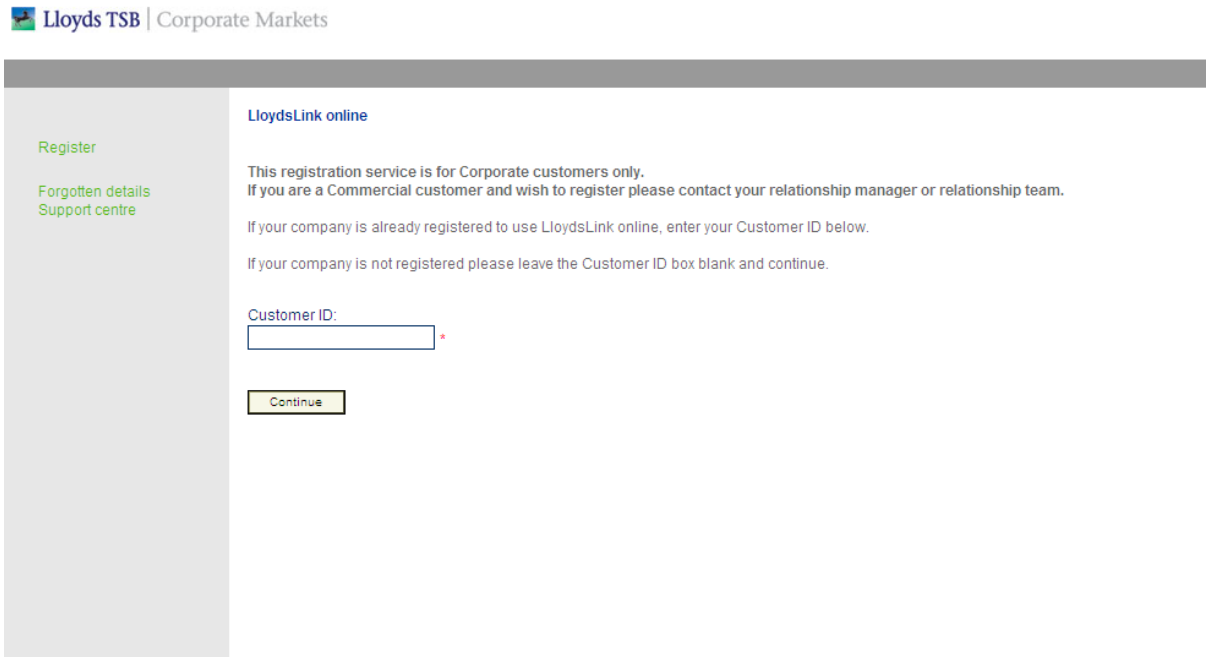


- On next screen click on: PROCEED TO LLOYDSLINK ONLINE LOGIN SCREEN >

Select ‘Register’ from the left-hand menu


Lloyds TSB | Corporate Markets
LloydsLink online
Register
Forgotten details
Support centre
LloydsLink online
To log in, enter your username and password.
Username:
Password:
Login
If you are new to LloydsLink online and don't have a username and password, register to create a new profile.

- Insert the customer id number **2143976** into the box and ‘Continue’

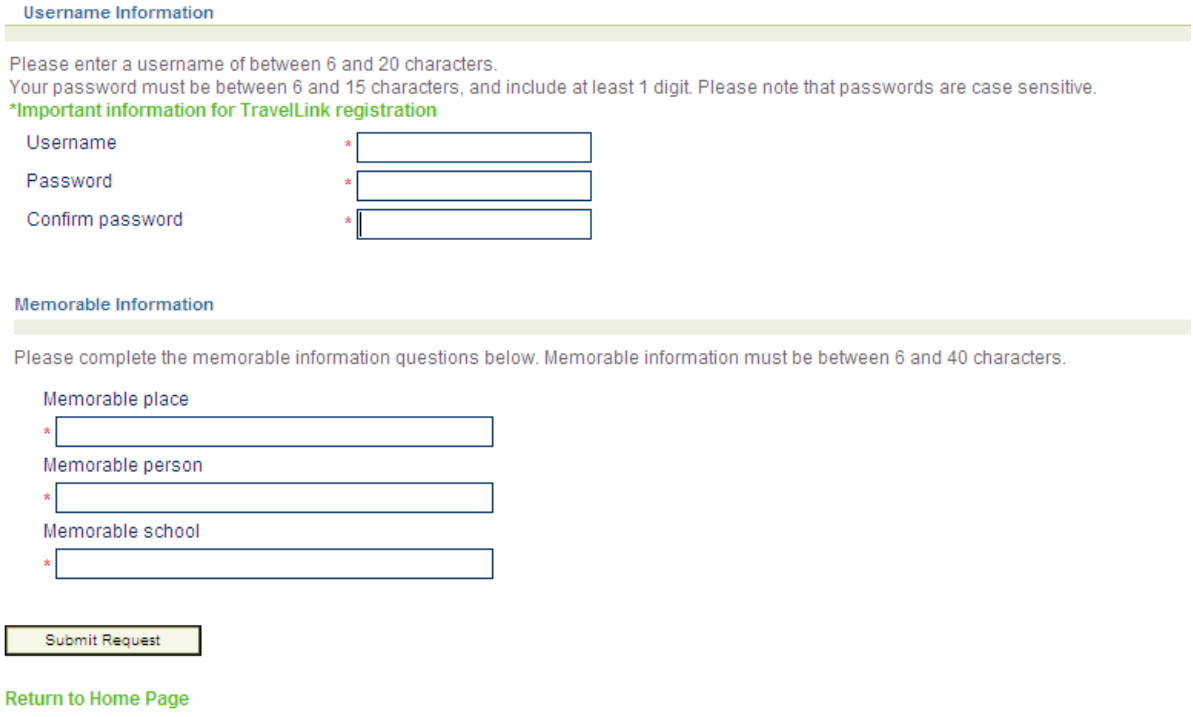

Lloyds TSB | Corporate Markets
Register
Forgotten details
Support centre
LloydsLink online
This registration service is for Corporate customers only.
If you are a Commercial customer and wish to register please contact your relationship manager or relationship team.
If your company is already registered to use LloydsLink online, enter your Customer ID below.
If your company is not registered please leave the Customer ID box blank and continue.
Customer ID:
*
Continue

- Enter your personal information ensuring all the mandatory fields marked with an * are completed

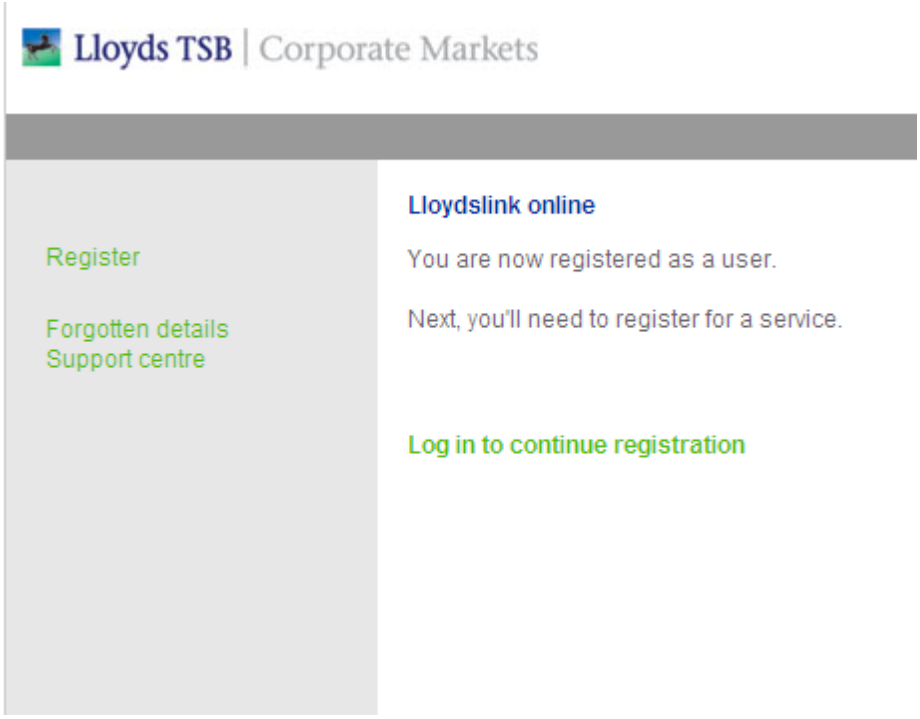
Lloyds TSB | Corporate Markets
Register
Forgotten details
Support centre
LloydsLink online
This registration service is for Corporate customers only.
If you are a Commercial customer and wish to register please contact your relationship manager or relationship team.
If your company is already registered to use LloydsLink online, enter your Customer ID below.
If your company is not registered please leave the Customer ID box blank and continue.
Customer ID:
*
Continue

- Scroll down the screen to complete your password, username and the 'memorable' questions shown. Please ensure that you have noted your user name, password, and 'memorable' answers for future reference. Remember your password and user name are case sensitive.

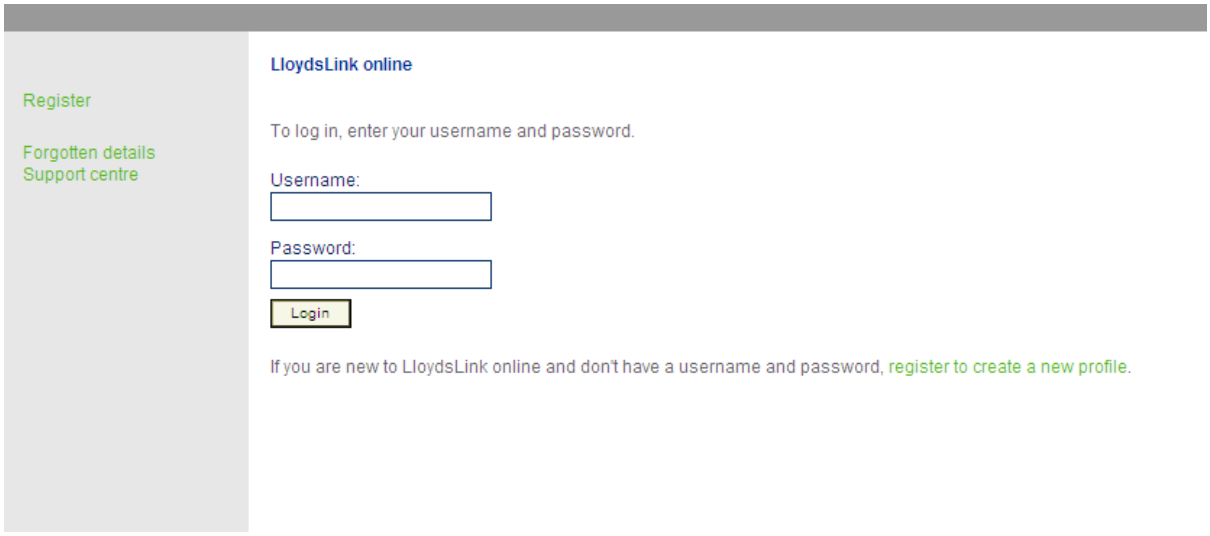
Note: you should never disclose your password to anyone. Click 'Submit request'


Username Information
Please enter a username of between 6 and 20 characters.
Your password must be between 6 and 15 characters, and include at least 1 digit. Please note that passwords are case sensitive.
*Important information for TravelLink registration
Username
Password
Confirm password
Memorable Information
Please complete the memorable information questions below. Memorable information must be between 6 and 40 characters.
Memorable place
Memorable person
Memorable school
Submit Request
Return to Home Page

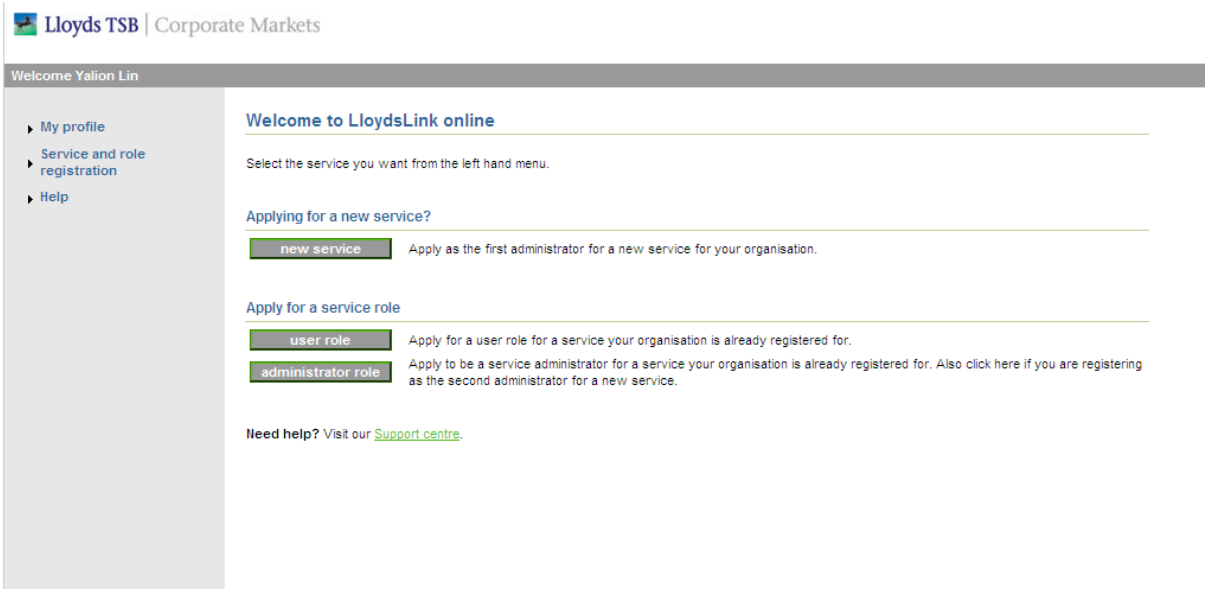
- Choose ‘Log in to continue registration’


Lloyds TSB | Corporate Markets
Register
Forgotten details
Support centre
Lloydslink online
You are now registered as a user.
Next, you'll need to register for a service.
Log in to continue registration

- Input your user name and password and click ‘log in’

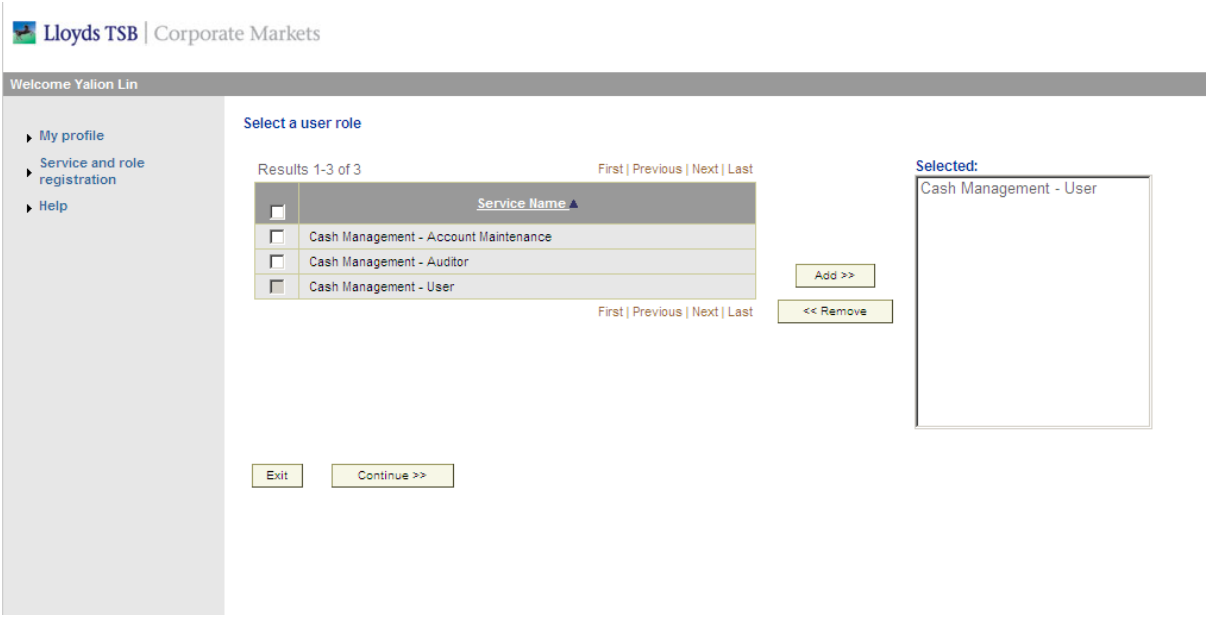

Register
Forgotten details
Support centre
LloydsLink online
To log in, enter your username and password.
Username:
Password:
Login
If you are new to LloydsLink online and don't have a username and password, register to create a new profile.

- Click on the ‘User role’ under the title ‘Apply for a service role’

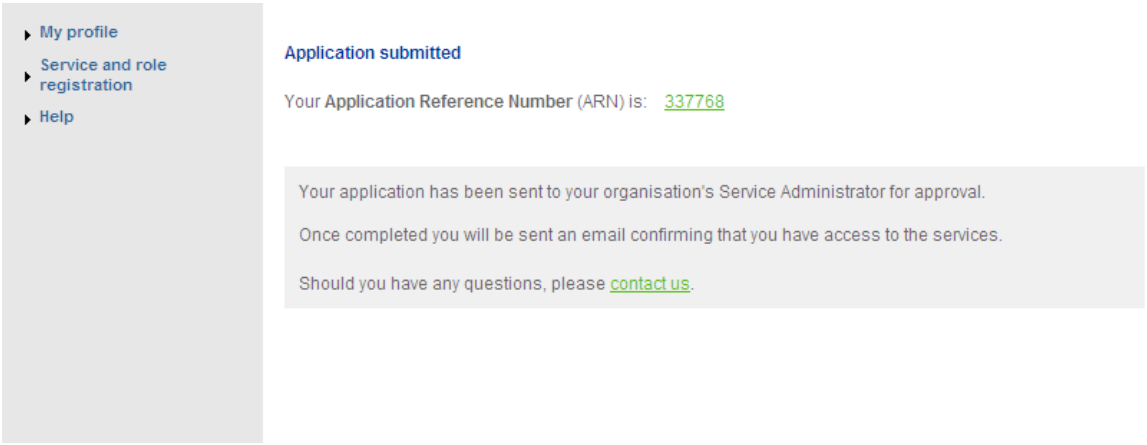

Lloyds TSB | Corporate Markets
Welcome Yalion Lin
My profile
Service and role registration
Help
Welcome to LloydsLink online
Select the service you want from the left hand menu.
Applying for a new service?
new service
Apply as the first administrator for a new service for your organisation.
Apply for a service role
user role
Apply for a user role for a service your organisation is already registered for.
administrator role
Apply to be a service administrator for a service your organisation is already registered for. Also click here if you are registering as the second administrator for a new service.
Need help? Visit our Support centre.

- Insert the customer id number **2143976** into the box and ‘Continue’

- Select the user role ‘Cash management’ – User. Click ‘Add >>’ to add the role to the selected box and ‘Continue’



- Make a note of your application reference number and ‘Log off’


My profile
Service and role registration
Help
Application submitted
Your Application Reference Number (ARN) is: 337768
Your application has been sent to your organisation's Service Administrator for approval.
Once completed you will be sent an email confirming that you have access to the services.
Should you have any questions, please contact us.

4. What happens next?

The system administrator will match your Lloydslink registration application with the authorising e-mail from your head teacher and assign the bank account numbers which you can view to your user account. You will receive an e-mail when this has been done.

Updated September 2015